

TOWN OF GRANBY
BOARD OF SELECTMEN
SPECIAL MEETING

Minutes

Page 1

January 17, 2023

Members Present: First Selectman Mark H. Fiorentino
Selectman Frederick A. Moffa – Arrived at 6:34 p.m.
Selectman Kelly O. Rome
Selectman Margaret Q. Chapple
Selectman Mark C. Neumann

Members Absent: Charles Orluk, Board of Selectmen, Student Liaison

Others Present: Erica P. Robertson, Town Manager
Kimi Cheng, Finance Director
Kirk A. Severance, Public Works Director
Scott A. Nolan, Town Clerk

The Hon. Mark H. Fiorentino, First Selectman called the special meeting of the Board of Selectmen to order at 6:30 p.m. in the Town Hall Meeting Room.

I. PLEDGE OF ALLEGIANCE

First Selectman Mark H. Fiorentino led members of the Board of Selectmen in the Pledge of Allegiance.

II. MINUTES

Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the minutes of the regularly scheduled Board of Selectmen meeting of January 3, 2023.

The motion was seconded by Selectman Margaret Q. Chapple which passed by a unanimous voice vote (4/0/0) **MOTION CARRIES**.

III. APPOINTMENTS

First Selectman Mark H. Fiorentino noted that the Board of Selectmen is in the process of receiving recommendations from the Democratic and Republican Town Committees and will be acting on them at their next meeting.

IV. OLD BUSINESS

A. Affordable Housing Plan Objectives and Recommendations

(Continued on Next Page)

**TOWN OF GRANBY
BOARD OF SELECTMEN
SPECIAL MEETING**

Minutes

Page 2

January 17, 2023

First Selectman Mark H. Fiorentino noted that the Board of Selectmen is going to be meeting with the Planning & Zoning Commission on Tuesday, January 24, 2023, to continue to work on the affordable housing plan. First Selectman Mark H. Fiorentino reviewed the affordable housing plan objectives documents and noted that the next steps column had been added and Town Manager, Erica Robertson noted that this would be a five-year plan.

V. BUSINESS

A. Consideration of Formal Close Out of Various Funds

Erica P. Robertson, Town Manager updated members of the Board of Selectmen regarding various funds (Sidewalk & Beautification Fund, Communications Fund, Open Space/ Prop/ Improvement. Fund, Small Cities – Salmon Brook Elderly Housing, Small Cities – Stony Hill Village, Bridge Program 2002 Fund) explaining that projects associated with the funds are essentially complete, and the auditors are recommending that we act on these funds. Erica P. Robertson, Town Manager explained that the remaining balance is recommended to be transferred to the Capital Non-Recurring Expense Fund, which was created to set aside funding for economic development and major capital projects per the fiscal year 2010 Annual Comprehensive Financial Report (ACFR). Further discussion took place.

After discussion, Selectman Kelly O. Rome made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the close out of the Sidewalk & Beautification Fund, the Communication Fund, Small Cities – Salmon Brook Elderly Housing Fund, Small Cities – Stony Hill Village Fund, and the Bridge Program 2002 fund, and to transfer the remaining balances to the Capital Non-recurring Expense Fund with \$55,000 designated to the new telephone system that was previously approved by both boards, and forwards this request to the Board of Finance to approve.

The motion was seconded by Selectman Margaret Q. Chapple which passed by a unanimous voice vote (5/0/0) **MOTION CARRIES.**

VI. TOWN MANAGERS REPORT

Town Manager, Erica Robertson updated members of the Board of Selectmen on the Budget Operations explaining the highlights of revenues and expenditures and noted that the tax collection is at 64% (vs 67% last year) and that STIF rates continue to be strong. Town Manager, Erica Robertson also noted that the total year-to-date December general fund expenses are consistent at 61% (vs. 60% last year). Town Manager, Erica Robertson also explained the differences between FY2021 and FY2022.

(Continued on Next Page)

Page 2 of 4

TOWN OF GRANBY
BOARD OF SELECTMEN
SPECIAL MEETING

Minutes

Page 3

January 17, 2023

VII. FIRST SELECTMAN'S REPORT

No report was offered.

VIII. SELECTMAN'S REPORT

Selectman Mark C. Neumann informed members of the Board of Selectman that the Town of East Granby was in the process of doing its own Town Center study and would be hiring an outside consultant and noted that it would be a good idea to keep an eye on what East Granby was considering as it might be a good way to learn something.

IX. PUBLIC SESSION

No Public Input was offered.

X. EXECUTIVE SESSION

No Executive Session took place.

(Continued on Next Page)

Page 3 of 4

**TOWN OF GRANBY
BOARD OF SELECTMEN
SPECIAL MEETING**

Minutes

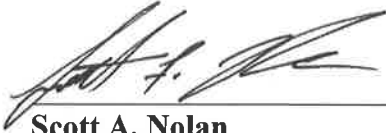
Page 4

January 17, 2023

XI. ADJOURNMENT

There being no more business to come before the meeting, Selectman Frederick A. Moffa made a motion to adjourn the Board of Selectmen Meeting at 6:54 p.m., which was seconded by Selectman Mark C. Neumann and passed by a unanimous voice vote. (5/0/0) **MOTION CARRIES.**

Respectfully submitted & attested,



Scott A. Nolan
Town Clerk

Received for Record January 19, 2023
By SCOTT A. NOLAN, Town Clerk