

**TOWN OF GRANBY
SCHOOL PROJECTS BUILDING COMMITTEE
SPECIAL MEETING
JANUARY 25, 2023
MINUTES**

PRESENT: Eric Brown, Bill Kennedy, Mark Migliaccio and Donna Nolan

ALSO PRESENT: Anna Robbins, BOE Business Manager; Mike Dunn, GMHS Principal; Dr. Jordan Grossman, Superintendent of Schools; Shannon Sullivan, BOE Director of Facilities and Erica Robertson, Town Manager

Acting Chairman Migliaccio confirmed a quorum and called the meeting to order at 5:34 p.m.

Public Comment: None.

Review Agenda: No changes were made.

Approval of Minutes

On a MOTION by D. Nolan, seconded by B. Kennedy, the Committee voted unanimously (4-0-0) to approve the Minutes of December 6, 2022.

On a MOTION by D. Nolan, seconded by E. Brown, the Committee voted unanimously (4-0-0) to approve the Minutes of December 20, 2022.

Business

A. Review of Completed Projects at Granby Memorial High School

Most of the projects are pretty much completed at the high school. The culinary space still needs work done and there is a punch list of items being worked on as well.

On January 19th there was a ribbon cutting ceremony for the new kitchen and commons space. S. Sullivan stated how nice all the new spaces are. Furniture, including tables and chairs, is scheduled to arrive by the end of January. M. Dunn thanked the School Projects Building Committee for all their hard work. He said the students are enjoying the space and the food is wonderful. Nutmeg, the contractor, continued to be wonderful to work with throughout the project.

B. Review of High School Roof Project and Grant Update

Ms. Robbins reported the grant application has been completed and submitted to the State. Paul Jorgensen from Silver Petrucelli was in attendance and reported he is in contact with the State regarding the process of the grant, as well as working closely with Ms. Robbins. He said the State is currently a little behind regarding grant approvals, but expects to be back on track within a couple of weeks. Now, we wait for a commitment letter from the State, then a meeting will be set up with the State. Forms will need to be completed along with sign offs from the Building Official and Fire Marshal and all this will be brought to the meeting, as is required. Hopefully, approval will come through and a meeting could be scheduled by the end of February. If that works out well, then the project might be ready to go out to bid in early March. The hope is everything falls into place so the project can be worked on during the summer of 2023. On a good note, it was said

inflation seems to be leveling out and supplies are becoming more easily available. There was discussion regarding the timeframe for going out to bid and for being ready to start the job as soon as school is out in June. The major part of the work does need to be done while the school is not in use and can easily be finished up while school is in session. No summer programs will be scheduled at the high school for the summer of 2023. Code changes, Bid strategies and bid alternates/add alternates for the project were talked about as well. Upgraded efficiency with additional requirements for insulation and R values, the design of the membrane (using a white product) and the cost and mill #, were also talked about. A contingency buffer of 5% has been built in for unforeseen conditions.

Matt Menard, Garland Roof, has been working with S. Sullivan on school roof matters in town and was available to answer questions the Committee might have.

While waiting for the grant approval, Bid documents will start to be prepared. The Committee would like to see these documents prior to the posing of the Bid. The Town Attorney will review these documents as well.

Next Meeting Date

The next meeting will be a Zoom meeting on Wednesday, February 22, 2023 at 5:30 p.m.

Adjournment

On a MOTION by D. Nolan, seconded by E. Brown, the Committee voted unanimously (4-0-0) to adjourn the meeting at 6:20 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary