

**TOWN OF GRANBY
PARK & RECREATION BOARD
MINUTES
Tuesday, February 7, 2023**

Members Present: Anthony McGovern, Greg Dion, Kathy Ungerleider, Steve Simard, Sheri Litchfield

Staff Present: Kristine Vincent, Jamie Savva, Daphne Shinder

Absent: J. Bilodeau

Public: None

Vice Chair, K. Ungerleider called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES

On a motion from S. Litchfield, seconded by G. Dion the minutes from the December 6, 2022 meeting were approved.

PUBLIC SESSION

None

BOARD MEMBER UPDATE

S. Yucha stepped down as Chair of the Board, leaving a vacancy. A. McGovern expressed interest in taking the position. On a motion by K. Ungerleider, seconded by S. Simard, the Board voted to accept A. McGovern as the new P&R Chair.

K. Ungerleider agreed to continue as a Board member, however, requested to step down as the Vice Chair.

G. Dion expressed interest in taking the position. On a motion by A. McGovern, seconded by S. Litchfield, the Board voted to accept G. Dion as the new P&R Vice Chair.

OLD BUSINESS & CORRESPONDENCE

- Holcomb Farm Update
 - Farmhouse work is 95% complete with the exception of the exposed foundation concrete needing paint, basement window, & storm door needs completion.
- Grant Update –
 - Walking path is going out to bid in the spring. Once started, project should be completed in 2 months.

- K. Vincent is applying for a \$20,000 grant for a Behavior Specialist for our preschool and summer camp programs. This is also help to cover special needs/inclusion training for the staff.

NEW BUSINESS

- Staffing Update –
 - K. Vincent introduced the Board Members to the new Recreation Special Event Coordinator, Jamie Savva.
 - Looking for Camp Counselors, Waterfront Director, Lifeguards, Arts & Craft Director and Special Activity Director for Day Camp.
 - Going to be offering a two-week camp for 3-5 year olds.
 - After Care at Kelly Lane and Wells Road in the fall. Big marketing push.
 - Concessions – out to bid. Four Dad’s Pub will be submitting their application.
 - Will be meeting with McWeeney Aquatics this week to discuss Lifeguard Training program.
- Programming Update –
 - 95% of the summer programs are up on the website and ready for registrations.
 - Going to be offering a two-week camp for 3-5 year olds.
 - After Care at Kelly Lane and Wells Road in the fall. Big marketing push.
 - Concessions – out to bid. Four Dad’s Pub will be submitting their application.
 - Will be meeting with McWeeney Aquatics this week to discuss Lifeguard Training program.
 - Possible Special Events – Easter Twilight Egg Hunt, Art Walk – would include local artists.
- Capital Projects Discussion –
 - K. Vincent listed the Capital list priorities:
 - 3 New Lifeguard Chairs
 - Basketball Courts
 - Skatepark Study
 - New Playground
 - Holcomb Farm – Main Barn new flooring
 - Holcomb Farm – New Paver Patio & Ceremony Area with built in benches
 - Holcomb Farm – New Parking Area
 - Looking for Camp Counselors, Waterfront Director, Lifeguards, Arts & Craft Director, and Special Activity Director for Day Camp.
 - Going to be offering a two-week camp for 3-5 year olds.
 - After Care at Kelly Lane and Wells Road in the fall. Big marketing push.
 - Concessions – out to bid. Four Dad’s Pub will be submitting their application.
 - Will be meeting with McWeeney Aquatics this week to discuss Lifeguard Training program.

REPORTS

- SBP – No update
- Holcomb Farm – There is a light that is on – going to check into that.
- Ahrens – No update

ADJOURNMENT

ON A MOTION by A. McGovern, seconded by S. Litchfield, the meeting was adjourned at 8:34PM.

Respectfully Submitted,

Daphne Shinder

Daphne Shinder
Recording Secretary