

**TOWN OF GRANBY  
BOARD OF FINANCE  
MEETING MINUTES  
April 10, 2023**

**PRESENT:** Michael Guarco, Chairman; Alfred Wilke, Vice Chairman; Jenny Emery, Kevin Hobson, William Kennedy and James Tsaptsinos

**OTHERS PRESENT:** Kimi Cheng, Director of Finance; Mark Neumann, BOS Vice Chairman; Anna Robbins, BOE Business Manager

**CALL TO ORDER:**

The meeting was called to order by Chairman Michael Guarco at 8:26 p.m.

**1. APPROVAL OF MEETING MINUTES FROM MARCH 27, 2023**

ON A MOTION by A. Wilke, seconded by J. Emery, the Board voted (5-0-1) to approve the meeting minutes of March 27, 2023. W. Kennedy abstained.

**2. CONSIDERATION OF ACTION ON THE 2023-24 ANNUAL TOWN BUDGET TO BE VOTED ON APRIL 24, 2023**

Chairman Michael Guarco asked the board members to comment on the action and all supported moving forward with the budget.

ON A MOTION by W. Kennedy, seconded by J. Emery, the Board voted (6-0-0) to approve the Town of Granby FY 2023-24 Budget as presented at the Public Hearing and forwards the budget to the referendum on April 24, 2023.

**3. CONSIDERATION OF ADDITIONAL APPROPRIATION FROM CNEF FOR THE STREET LIGHT REPAIR**

It was discovered in the summer of 2022 that several of the light poles along Route 10 were leaking voltage and the power needed to be disconnected. In order to determine the extent of the damage and the resolution, each pole will need to be tested for bad grounds or wiring faults. The extent of the damage will not be known until after the testing, but in the worst-case scenario, all the wiring, connections and ground rods may need to be replaced. The proposal also includes an additional \$6,000 to install outlets on each pole to support the volunteer project to hang holiday lights in the center. The volunteer group has agreed to raise funds for the cost of the outlets.

Since this project was not budgeted in the Fiscal Year 2022-23 adopted budget, an additional appropriation is required according to the Town Charter. At its March 6, 2023 meeting, the Board of Selectmen commented favorably upon this request.

ON A MOTION by A. Wilke, seconded by J. Tsaptsinos, the Board voted (6-0-0) to approve an additional appropriation not exceed \$27,000 from the Capital Nonrecurring Expense

Fund (CNEF) to fund repairs to the streetlights along the Route 10 sidewalks and to install electrical outlets on the poles.

**4. CONSIDERATION OF AUDITOR APPOINTMENT FOR THE FY 2022-23 AUDIT**

Connecticut General Statutes (C.G.S. Sections 7-396 and 4-232) require the appointing authority of any municipality, audited agency or non-profit agency to file with the Secretary of the Connecticut Office of Policy Management (OPM) the name of the independent auditor designated to conduct the audit. The notification must be made at least thirty days before the end of the fiscal period of the entity for which the audit is required.

ON A MOTION by J. Tsapsinos, seconded by K. Hobson, the Board voted (6-0-0) to appoint the firm CliftonLarsonAllen, LLP as the independent auditors to perform the Town of Granby's audit for the Fiscal Year 2022-23.

**5. CONFIRM DATE OF NEXT MEETING**

The next meeting of the Board of Finance is scheduled for April 24, 2023 at 7:30 in the Police Department Community Room.

**6. ADJOURNMENT:**

ON A MOTION by A. Wilke, seconded by W. Kennedy, the Board voted (6-0-0) to adjourn the meeting at 8:55 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "B. Mazzotta".

Betsy Mazzotta  
Recording Secretary