

TOWN OF GRANBY
BOARD OF SELECTMEN
REGULAR MEETING

Minutes

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May 15, 2023

Members Present: First Selectman Mark H. Fiorentino
Selectman Kelly O. Rome
Selectman Mark C. Neumann
Selectman Margaret Q. Chapple

Members Absent: Selectman Frederick A. Moffa

Others Present: Scott A. Nolan, Town Clerk
Kimi Cheng, Finance Director
Dr. Jordan E. Grossman, Superintendent of Schools
Anna Robbins, Business Manager
Sarah Thrall, Board of Education, Chair
State Representative Tami Zawistowski
Kristin Vincent, Director of Recreation & Leisure Services

The Hon. Mark H. Fiorentino, First Selectman called the meeting of the Board of Selectmen to order at 7:00 p.m. in the Town Hall Meeting Room 15 North Granby Road, Granby, CT 06035.

I. PLEDGE OF ALLEGIANCE

Selectman Mark C. Neumann led members of the Board of Selectmen in the Pledge of Allegiance. After the Pledge of Allegiance First Selectman, Mark H. Fiorentino entertained a motion to remove agenda item V. D (Consideration and Approval of Additional Appropriation for the Phase 2 Cossitt Library Preservation Project and Budget Amendment for the Hartford Foundation for Public Giving Grant) because staff felt it might make more sense to hold off until a bid for the project was received to ensure that accurate costs were being used.

Selectman Kelly O. Rome made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby removes agenda item V. D (Consideration and Approval of Additional Appropriation for the Phase 2 Cossitt Library Preservation Project and Budget Amendment for the Hartford Foundation for Public Giving Grant) from the May 15, 2023, Board of Selectmen agenda.

The motion was seconded by Selectman Mark C. Neumann which passed by a unanimous voice vote (4/0/0) **MOTION CARRIES.**

II. MINUTES

A. Approval of Board of Selectmen Regular Meeting Minutes – May 1, 2023

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Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the minutes of the Board of Selectmen meeting of May 1, 2023.

The motion was seconded by Selectman Margaret Q. Chapple which passed by a unanimous voice vote (4/0/0) **MOTION CARRIES**.

III. APPOINTMENTS

First Selectman Mark H. Fiorentino noted that the Board of Selectmen had not received any recent recommendations for consideration.

IV. OLD BUSINESS

A. Consideration of the Creation of a Holcomb Farm Stewardship Trust Fund

First Selectman Mark H. Fiorentino informed members of the Board of Selectmen that the Board of Selectmen had just previously held a Public Hearing on the adoption of the Holcomb Farm Stewardship Trust Fund and that no oral or written correspondence had been received.

Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the attached Ordinance Establishing the Holcomb Farm Stewardship Trust Fund;

BE IT RESOLVED, that the Town of Granby accept the donation in the amount of \$500,000 from the Granby Land Trust, Inc. to be deposited into the Holcomb Farm Stewardship Trust Fund;

BE IT RESOLVED, that the Board of Selectmen approve the Holcomb Farm Stewardship Fund Trust Agreement as presented to the Board of Selectmen and authorize the First Selectman and Director of Finance to execute and deliver any documents necessary to effectuate the purposes of such Agreement.

The motion was seconded by Selectman Margaret Q. Chapple which passed by a unanimous voice vote (4/0/0) **MOTION CARRIES**.

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V. BUSINESS

A. Granby Ambulance Association (GAA) Proclamation

First Selectman Mark H. Fiorentino informed members of the Board of Selectmen that there were two proclamations being presented to the Granby Ambulance Association in honor of their 60th anniversary of providing services to East Granby, Granby, and East Hartland.

State Representative Tami Zawistowski presented an official citation introduced by State Representative Mark Anderson from the Connecticut General Assembly and presented the citation to the Granby Ambulance Association.

First Selectman Mark H. Fiorentino presented a proclamation to the Granby Ambulance Association on behalf of the Board of Selectmen and the citizens of Granby.

B. Consideration of Board of Education Appropriation Request

Dr. Jordan E. Grossman, Superintendent of Schools informed members of the Board of Selectmen that the Board of Education has been closely monitoring the negative full-year financial forecast which is (823,793) as of March 31, 2023. Dr. Jordan E. Grossman, Superintendent of Schools is requesting that the Board of Selectmen comment on this request and forward it to the Board of Finance for consideration at their May 22, 2023, meeting.

C. Consideration and Approval of List of Accounts to be Transferred to the Suspense List

First Selectman Mark H. Fiorentino informed members of the Board of Selectmen that this agenda item was fairly routine and that towards the end of the fiscal year the Board of Selectmen transfers uncollectable revenue to the suspense list. First Selectman Mark H. Fiorentino explained that suspense pending accounts except those that are discharged under bankruptcy law are sent to a collection agency or the State Marshall for collections but remain unpaid despite all demands for payment.

Selectman Margaret Q. Chapple made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the list of accounts in the amount of \$24,713.27 to be transferred to the Suspense List and authorizes the First Selectmen to sign the Notice of Suspense List.

The motion was seconded by Selectman Kelly O. Rome which passed by a unanimous voice vote (4/0/0) **MOTION CARRIES.**

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D. (Removed) Consideration and Approval of Additional Appropriation for the Phase 2 Cossitt Library Preservation Project and Budget Amendment for the Hartford Foundation of Public Giving Grant

E. Consideration of Request from Simsbury/ Granby Chamber of Commerce to Celebrate the Valley – Request of sale and Use of Alcohol at their Annual Event

Kristine Vincent, Director of Recreation and Leisure Services informed members of the Board of Selectmen that the Granby Parks & Recreation Department has received a request from the Simsbury/ Granby Chamber of Commerce to “Celebrate the Valley” at Salmon Brook Park which is scheduled to take place September 21 – 24, 2023. Kristine Vincent, Director of Recreation and Leisure Services noted that she has reviewed the Town’s policies regarding the use of Alcohol in the Park with “Celebrate the Valley” and that they have indicated they will be using Four Dads Pub at this event. Kristine Vincent, Director of Recreation and Leisure Services further explained that due to this event falling outside the date range approved in the Alcohol Permitting Policy at Salmon Brook Park this request is being forwarded to the Board of Selectmen for consideration.

Selectman Kelly O. Rome made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the Simsbury/ Granby Chamber of Commerce “Celebrate the Valley” formal request for alcohol sales and consumption on September 22, 2023, from 5:00 p.m. – 9:00 p.m. and September 23, 2023, from 11:00 a.m. – 9:45 p.m.

The motion was seconded by Selectman Mark C. Neumann which passed by a unanimous voice vote (4/0/0) **MOTION CARRIES.**

F. Consideration and Approval of Budget Amendment for the Pomeroy-Brace Grant Award in P&R Program Event Fund

Kristine Vincent, Director of Recreation and Leisure Services and Finance Kimi Cheng informed members of the Board of Selectmen that the Granby Parks & Recreation Department applied for the competitive Pomeroy-Brace grant that would allow the Department to enhance the summer camp and preschool programs to support the implementation of the Parks and Recreation Departments Inclusion and Enhancement Plan. Kristine Vincent, Director of Recreation and Leisure Services further explained that since the grant award will increase the revenue and expenditure line items in the P&R Program Event Fund, which was not budgeted in the Fiscal Year 2022-23 adopted budget, the budget amendment is required per Town Charter.

Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

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BE IT RESOLVED, that the Granby Board of Selectmen hereby approves a budget to increase the Hartford Foundation Grant and the Hartford Foundation Grant Expense line items in the P&R Program Event Fund by \$27,000 to implement the Inclusion and Enhancement Plan and forwards this request to the Board of Finance for approval.

The motion was seconded by Selectman Margaret Q. Chapple which passed by a unanimous voice vote (4/0/0) **MOTION CARRIES.**

G. Consideration of Charter Revision Updated Timeline

Scott Nolan, Town Clerk informed members of the Board of Selectmen that the Charter Revision Commission has been working diligently preparing a Draft Report of the recommended revisions to the Granby Town Charter and that they are on track to submit these recommendations to the Board of Selectmen by the June 5, 2023, deadline. Scott Nolan, Town Clerk updated members of the Board of Selectmen regarding the Charter Revision timeline as per Connecticut General Statutes there is a sensitive timeline that must be followed.

H. Discussion and Action on a Temporary Liquor Permit for 115 Simsbury Road, Holcomb Farm, Inc. CSA Opening Day Celebration

First Selectman Mark H. Fiorentino informed members of the Board of Selectmen that Holcomb Farm, Inc. submitted an Application for a Temporary Liquor Permit through the Department of Consumer Protection, Liquor Control Division, to the Town for sign-off and that this permit is for the CSA's opening day celebration scheduled for June 17, 2023. First Selectman Mark H. Fiorentino noted that the temporary liquor permit requires review and approval from the Zoning Enforcement Official, Fire Marshal, Town Clerk, and Granby Police as the event is to be held on the town property, it is appropriate that the Board of Selectmen review this request and if they are in agreement, authorize Town Staff to review and approve the request accordingly.

Selectman Margaret Q. Chapple made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the temporary liquor permit for the CSA Opening Day Celebration at 115 Simsbury Road, subject to staff review and approval.

The motion was seconded by Selectman Kelly O. Rome which passed by a unanimous voice vote (4/0/0) **MOTION CARRIES.**

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I. Dog License Renewal Reminder

Scott Nolan, Town Clerk reminded members of the Board of Selectmen that per Connecticut General Statutes each year dog owners must license their dog(s) beginning June 1st through June 30th and that the fee for licensing a neutered male or spayed female is \$8.00 and the fee for dogs that are not spayed or neutered, is \$19.00.

Selectman Kelly O. Rome made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby authorizes the Town Clerk, Scott Nolan, to post a notice on the Town Signpost no later than June 1, 2023, in accordance with Connecticut General Statutes §22-337.

The motion was seconded by Selectman Mark C. Neumann which passed by a unanimous voice vote (4/0/0) **MOTION CARRIES.**

VI. TOWN MANAGERS REPORT

A. Budget Operations

Director of Finance Kimi Cheng informed members of the Board of Selectmen that the tax collection rate is at 100% vs. 102% in previous years and that the STIF rate continues to be strong. Director of Finance Kimi Cheng also noted the highlights for expenditures.

B. ARPA Report

First Selectman Mark H. Fiorentino informed members of the Board of Selectmen that the next round of the ARPA expenditures is anticipated this fall after a review of the ARPA technology report is reviewed.

VII. FIRST SELECTMAN REPORT

First Selectman Mark H. Fiorentino informed members of the Board of Selectmen that he had received correspondence from Anthony McGovern, Park & Recreation Chairperson, expressing thanks for the work that our Director of Recreation & Leisure Services and Public Works Director put in as the Town fields always look good but their expertise, care, and passion for our parks is impressive!

First Selectman Mark H. Fiorentino reminded members of the Board of Selectmen that the Memorial Day Parade is coming up and is scheduled for Monday, May 29, 2023, at 10:00 a.m. and that Board of Selectmen members should plan to arrive early for the lineup at 9:30 a.m.

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VIII. SELECTMAN REPORTS

Selectman Margaret Q. Chapple thanked members of our Public Works Department for the work they're doing around town repairing lawns that were damaged by snowplows this winter.

IX. PUBLIC SESSION

No Public Input was offered.

X. EXECUTIVE SESSION

Selectman Kelly O. Rome made a motion to go into Executive Session at 7:39 p.m. to discuss a Real Estate transaction and invited members of the Board of Selectmen into Executive Session.

The motion was seconded by Selectman Mark C. Neumann which passed by a unanimous voice vote **(4/0/0) MOTION CARRIES.**

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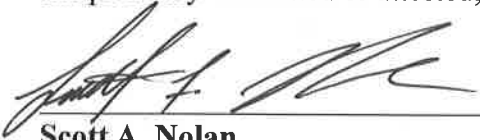
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XI. ADJOURNMENT

There being no more business to come before the meeting, Selectman Kelly O. Rome made a motion to adjourn the Board of Selectmen meeting at 7:45 p.m., which was seconded by Selectman Mark C. Neumann and passed by a unanimous voice vote. **(4/0/0) MOTION CARRIES.**

Respectfully submitted & attested,



Scott A. Nolan
Town Clerk

Received for Record May 18, 2023, at 2:45 PM
By SCOTT A. NOLAN, Town Clerk