

**TOWN OF GRANBY
SCHOOL PROJECTS BUILDING COMMITTEE
SPECIAL MEETING
AUGUST 14, 2023
MINUTES**

PRESENT: Toby Proctor, Eric Brown (Zoom), Mark Migliaccio and Donna Nolan

ALSO PRESENT: Cheri Burke, Superintendent of Schools; Anna Robbins, Business Manager;
and Shannon Sullivan, Director of Facilities

ABSENT: Bill Kennedy

Chairman Proctor confirmed a quorum and called the meeting to order at 6:02 p.m.

Public Comment: None.

Review Agenda: No changes were made.

Approval of Minutes

On a MOTION by D. Nolan, seconded by M. Migliaccio, the Committee voted (4-0-0) to approve the minutes of July 20, 2023.

Business

A. Update on High School Roof Project

Director of Facilities Shannon Sullivan reported on the status of the High School Roof Project. The contractor has increased the workforce to finish the project by the end of August. Most of the work will be completed by August 18 and flashing and trim will be added later. The contractor has been very mindful of the materials and staging in the parking lot. The remaining materials and porta potties will be moved to the roof for the start of school.

B. Discussion of Final Wrap Up of Phase 1 Projects

Shannon Sullivan provided an update on the final wrap up of the Phase I projects. The baffles are still backordered, and the delivery date has been pushed back again. The compactor was delivered, and final connections are scheduled to be made this week. Business Manager Anna Robbins would like to report to the Board of Education that this project is complete as soon as possible so that it may be submitted to the State for reimbursement. Change order #8 will be the final change and Phase I will be complete.

Next Meeting Date

The next meeting will be Monday, September 18, 2023 at 6:00 p.m at the BOE building.

Adjournment

On a MOTION by D. Nolan, seconded by T. Proctor, the Committee voted (4-0-0) to adjourn the meeting at 6:20 p.m.

Respectfully submitted,



Betsy Mazzotta
Recording Secretary