

**TOWN OF GRANBY
SCHOOL PROJECTS BUILDING COMMITTEE
SPECIAL MEETING
NOVEMBER 8, 2023
MINUTES**

PRESENT: Bill Kennedy, Mark Migliaccio and Donna Nolan

ALSO PRESENT: Anna Robbins, BOE Business Manager; Shannon Sullivan, BOE Director of Facilities and Cheri Burke, Superintendent of Schools

Acting Chairman Migliaccio confirmed a quorum and called the meeting to order at 5:06 p.m.

Public Comment: None.

Review Agenda: No changes were made.

Approval of Minutes

On a MOTION by D. Nolan, seconded by M. Migliaccio, the Committee voted 2-0-1 to approve the Minutes of October 11, 2023. B. Kennedy abstained.

Business

A. Update on High School Roof Project and Change Orders

Paul Jorgensen from Silver Petrucelli gave an overall report of the project. Two of the previously submitted Change Orders were previously approved and the work has been done. The roof ladder work was once again reviewed and noted that this is necessary work for safety reasons. This is to install new steel or wood blocking in cavity wall to reattach existing ladder. Both sides of the wall will need to be opened and reinforced. New framing is needed. There is concern about the unknowns, once the walls are opened. At the last meeting the Committee thought this Change Order should have a "time and materials" clause. Imperial did not agree with this clause. The cost is set, as is. Work could start soon, weather permitting.

On a MOTION by D. Nolan, seconded by M. Migliaccio, the Committee voted unanimously (3-0-0) to approve Change Order # 7 for the "ladder work", as proposed, for the cost of \$31,202.08.

S. Sullivan reported the roof drains were tested today. It was found that there were three sets of drains where the secondary drains needed to be fixed (they were set up improperly). Two options to fix the problem were proposed and discussed. Cost was looked at for both options as well. This work won't affect the roof work recently completed. The Contractor will be given this information for review with suggested method, labor and cost before the work is to be done. As soon as these details are worked out and a Change Order is created, it will be shown to the Committee for approval. It's hoped this can be moved ahead before winter weather sets in.

The last section of the roof work has been completed. Now, the punch list items need to be addressed.

B. Discussion on Narrative/Lessons Learned During this Process

It's been discussed that the Committee create an organized, reflective document reviewing the challenges faced during the building process. C. Burke spoke about how documents are looked at, will it be understood as written with the thoughts and comments on how things moved forward with challenges, etc.?

On a MOTION by M. Migliaccio, seconded by D. Nolan, the Committee voted unanimously (3-0-0) to table discussion on this matter to a future meeting.

Next Meeting Date

The next meeting will be Monday, November 20, 2023 at 5:00 p.m. This will be an IN-PERSON meeting (and Zoom) at the BOE building. If the anticipated Change Order is not received by then, this meeting may be scheduled for another date.

Adjournment

On a MOTION by D. Nolan, seconded by B. Kennedy, the committee voted unanimously (3-0-0) to adjourn the meeting at 5:40 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary