



Internet Use Policy

Purpose

The Granby Public Library (the Library) is committed to its mission to provide free access to a diversity of ideas and resources and to provide the opportunity for life-long learning. Access to the Internet as an information resource enables the Library to provide information beyond the confines of its own collection. The purpose of this policy is to establish rules and procedures for access and use of the Internet and to apply them without discrimination and in the best interests of all Library patrons.

Confidentiality and Security

Confidentiality and privacy for patrons using electronic resources cannot be guaranteed. Anything accessed or entered, including personal or financial information, may be accessible to others; patrons who enter such information do so at their own risk. Users should be aware that the Library may be required to disclose data related to computer use when the Library is served with a valid subpoena or court order.

General Rules and Information

The Library has no control over the validity, timeliness or accuracy of the information available on the Internet. Each user must exercise critical judgment and determine how information will be used.

User sessions and/or usage privileges will be suspended or revoked if, in the opinion of the Library Staff, use and/or behavior at the workstation is not in accordance with this policy or Library rules. Such use will result in suspension of Internet and/or Library privileges for that person. In addition, that person may be reported to the appropriate authorities.

The Internet connection cannot be guaranteed. The Library is not responsible for lost data.

The Library reserves the right to schedule computer time on all public computers. When others are waiting to use computers, user sessions will be limited to one hour. The Library may limit the number of people using the same workstation based on space and activity.

Patrons wishing to use the Library's wireless service must have a properly equipped and configured laptop computer, tablet, phone or other wireless-enabled device. The Library cannot provide assistance related to device configurations, security, settings, or changes to data files except to post simple how-to instructions to assist patrons and visitors. The wireless connection is unencrypted and unfiltered. Security cannot be guaranteed; this is an inherent risk associated with wireless service.

Uploading software or saving files onto the Library's computer systems is not permitted. Any files that are saved onto the Library computers are deleted following 20 minutes of user inactivity.

The Library allows the use of USB or other storage devices to save or retrieve information. These devices should not require drivers or special software to be installed for use with the Library's operating system. Pre-formatted CDs or DVDs may also be used to save files.

There is a per-page charge for printing that should be paid at the Circulation Desks.

A copy of Library computer rules is posted in each computer area.

Use of Computers by Children

Monitoring a child's use of Library computers and access to the Internet is the responsibility of the child's parent or caregiver.

Children under the age of 6 must be accompanied by a parent or caregiver when using a computer. Users, in particular the parent or guardian of minors, should be aware that the Library computers DO NOT have web filters.

Children's Room computers are for children ages 18 and under, as well as a parent or legal guardian or caregiver accompanying the child. Adults over 18 are not permitted to use the computers in the Children's Room and must use the public computers in the Adult or Teen areas.

Responsibilities of Users

Users agree to use Library computers in compliance with all Library policies and rules.

If users are not equipped with basic computer skills, library staff are not trained technicians. You can schedule an appointment with our technology tutor if you are in search of tech skills.

It is the user's responsibility to exercise good judgment and to respect the rights of other patrons when choosing and viewing Internet sites. The Library's computers may not be used for illegal, harmful, or damaging purposes, including access to potentially offensive information or images, or to violate any applicable law, regulation or legal precedent.

Prohibited activities include, but are not limited to:

- Transmitting, posting or uploading defamatory, abusive or threatening material or language.
- Violating privacy and/or intellectual property rights.
- Accessing, transmitting, posting or uploading material that is obscene in accordance with established constitutional and statutory dictates or that constitutes child pornography.
- Spamming, hacking, distributing viruses or other destructive activities
- Any other activities that are intended to harm or interfere with the rights of others.

The Library Board reserves the right to amend or revise this policy.

Adopted by Granby Library Board-October 20, 2008

Revised-November 9, 2015

Revised-March 13, 2024

Revised-June 10, 2024