Participation in the 5/4/2020 Board of Selectmen Meeting is *only* available through Zoom. You may participate through your computer or dial in by phone. You will be prompted for the meeting ID and password for both options.

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MEETING ID:  856 7271 0374 
Password:  508639

TOWN OF GRANBY  
BOARD OF SELECTMEN  
MEETING  
MONDAY, MAY 4, 2020  
VIA ZOOM  
7:00 P.M.  
AGENDA

I.  PLEDGE OF ALLEGIANCE

II.  PUBLIC SESSION

III.  MINUTES

   A. Approval of Workshop Meeting Minutes  - March 12, 2020 
   Approval of Meeting Minutes  - April 6, 2020 
   Approval of Public Hearing GWPCA  - April 20, 2020 
   Approval of Meeting Minutes  - April 20, 2020

IV.  UNFINISHED OR TABLED BUSINESS

   A. Consideration of Interest in Town Owned Land at 107 East Street

V.  BUSINESS

   A. Resignations and Appointments 
      Vacancies: Conservation Commission (1)

VI.  TOWN MANAGER REPORTS

VII.  FIRST SELECTMAN REPORT (B. Scott Kuhnly)

VIII. SELECTMAN REPORTS 
      (Glenn G. Ballard, Sally S. King, Mark C. Neumann, and Edward E. Ohannessian)

IX.  ADJOURNMENT

   The next regular meeting is scheduled for Monday, May 18, 2020.
TOWN OF GRANBY
BOARD OF SELECTMEN
BUDGET WORKSHOP MINUTES
MARCH 12, 2020

First Selectman Kuhnly called the meeting to order at 6:00 p.m.

PRESENT: First Selectman B. Scott Kuhnly, Glenn Ballard, Sally King, Mark Neumann, Ed Ohannessian and Town Manager John D. Ward

Also present: Kimi Cheng, Administration Finance Officer, Mike Guarco, Chairman Board of Finance and William Kennedy, Frederick Moffa, Kelly Rome, and James Tsaptsinos Board of Finance Members

First Selectman Kuhnly opened the meeting and explained the new process for the Workshop Meeting. Department Heads will give their presentation. The Board of Selectmen will then have the opportunity to ask questions, followed by the Board of Finance, and then public comment.

Lost Acres Fire Department Chief John Horr reported so far this year they have had one brush fire and two mutual aid calls. They will soon be needing help from the town for capital equipment needs. They have some vehicles that are getting on in age and will need replacing. Their insurance and Dispatch Services are paid out of their budgeted Contract and Maintenance Service for LAFD which is $311,834. They have 35 firefighters and 16 cadets and have the same problems as other towns, i.e. dwindling volunteers, radio system failures, etc. First Selectman Kuhnly responded he and Town Manager Ward want to take the radio system issue to CPPAC sooner rather than later. The matter of regionalization was discussed again and it was mentioned money from the State is needed to make that happen. Selectman Neumann asked Chief Horr if the town is meeting their capital needs. At this time, yes but next year may be different. The discussion of full-time people came about. It seems to be a trend and it may come to that in the near future. He mentioned some of the upgrades to their stations that have been done in the last couple of years and also the upgrades being done to Enders State Park that the state has been working on. They have greatly improved the access for emergency vehicles, as well as for emergency personnel. Selectman Kuhnly thanked Chief Horr and all the volunteers for their service.

Collector of Revenue Lauren Stuck reported she is the only full-time person in her office. She has one part-time staff person, in addition to a floater on an as-needed basis. She met with the Finance Director recently and was able to get some funds added back to her Services & Supplies: $1,000 for Postage and $1,000 for Envelopes/Bills. These funds are needed to adequately send out bills, which equates to revenue for the town. She also received a slight increase to data processing and is also outsourcing some of her mailings. Selectman Ballard inquired what duties her part-time staff person is responsible for. That position does a lot of the same duties as the Collector, i.e. deposits, coding, on-line payments, etc. The Collector is responsible for billing and collection for all town tax revenue. In addition, the department is a collection point for all other town revenue and it must keep an orderly record of deposits. A lot of daily work of balancing, depositing, and posting is required of the department, whether done by the Collector or her Assistant. Board of Finance Kelly Rome inquired about online payments and the cost. Anyone can pay with a credit card or debit card with a fee of 2.95%. An ACH payment can be done for $0.95 and the money is transferred immediately.
There is an increase of sewer bills as a result of the new apartments and homes on Salmon Brook Street. Board of Finance member Fred Moffa inquired if private information can be seen with outsource billing. Collector Stuck responded it is all public information and there is no private information involved. There would be no license plate information as well.

Assessor Sue Alteri reported it is her responsibility to measure, list, and value all personal property and real estate in town. It is the taxable portion of this list, combined with state and federal revenue that the town’s mill rate is developed and monies are generated to fund the operations of the town. There is one full-time Assessor and one full-time Assistant Assessor. The Assistant was hired without a certification. They are required by the State to attend education classes and to be certified. In addition, the Assessor and Assistant need to continue their education and also be regularly re-certified. The increase in Professional Affiliation and Publication and Education reflects the cost of education needed for certification. The increase in Temp/Part-Time is help to cover the office when both are taking educational classes as required every year. Also reported is the correct figure for Data Processing ($6,171) that was not available before the requested budget was due. It is an increase of $571. The question was asked if they subcontract any of their inspections for re-evaluation? Yes, as there are too many for the office to handle. If they don’t measure and list all the property, the Grand List doesn’t go up. Another question is did any other non-profit organization apply for tax exemption other than the one received last year. The answer was, just the one.

Town Clerk Karen Hazen reported the department has one full-time Town Clerk and two part-time Assistant Town Clerks. Both assistants work 17½ hours per week. There are no significant changes to report. Significant Measures of Activity for the upcoming year is the issuing of Absentee Ballots, predicting possibly 800 or more. A total of 652 were issued during the last Presidential election in 2016. Services and Supplies show no significant changes, with an increase of 0.4%. The Clerk reported she inadvertently forgot to include supplies for the August Primary in the budget, which would be approximately $1,200. That line item was also cut by $560. Professional Affiliation increase is a result of the increasing costs of education and conferences. Education is an ongoing requirement to keep up the Town Clerk certification as well as to educate a fairly new assistant to eventually receive her certification. Contract and Maintenance Services increased slightly for Index and Microfilm Records ($183) and Machine Service Contracts ($145). Overall total increase for the department is 1.2%. Selectman Ballard asked about the duties of the part-time assistants. Town Clerk Hazen reported the assistants do just about everything the Clerk does. There are so many different responsibilities in the Town Clerk’s Office beyond recording land records, issuing dog licenses and issuing certified copies of vital records. Some things are done only once a year or even less, but staff must remember all of the duties and be able to perform them efficiently. Ms. Hazen noted when she was new to the position she began writing down all the duties and how to do them, step by step. To this day, additions are made to the notebook and each assistant has one at her desk. This is comforting to know all or most of the duties of the Clerk can be performed in the event of an absence.

Jim Lofink, resident, inquired about the reduction in election supplies, in light of the fact that it is a Presidential Election year with an anticipated increase of absentee ballots being issued. It was noted that area of the budget was cut.

Town Registrar of Voters Laura Wolfe reported they have a very small budget. They are assisted by temporary workers during elections and voter sessions. There is no increase in Temp/Part-Time. Typically, most of the temporary workers for elections are volunteers, which is
a savings to the town, and not seen in other towns. Services and Supplies show an increase due to the upcoming Presidential election. A slight decrease in Contract and Maintenance Service is due to not maintaining the polling machines. It was explained they take very good care of their machines and it is felt they did not need any maintenance. An overall increase is shown at 2.4%. Selectman Ballard inquired about changing the voting hours for referendums to be the same as regular elections, meaning opening polls at 6 a.m. instead of 12 noon. The answer was it is charter driven. Registrar Wolfe indicated the earlier opening may only affect 15 to 20 people. They could vote absentee if that is the only time they could be available to vote. The issue of the Coronavirus was brought up. She hopes to know more information next week. Registrar Wolfe indicated they should purchase a new voting booth, but have not done so yet. She was asked how many voting machines does the town have. The answer is 5. Mostly we use 2 and have 3 as spares.

Town Manager Ward reported for Administration and noted significant changes include GIS & Software-for GIS consultant $3,400. Administrative Assistant I – new hire savings include $6,300 for the Administrative Assistant I position and $7,000 for the Deputy Finance Officer position. There are four full-time staff on the regular payroll, including the Community Development Director. Services & Supplies shows an increase of $2,900 for Professional Affiliations. That includes a Conference to GFOA for Town Manager Ward, also conferences for the Finance Director and Director of Community Development. Contract and Maintenance Service shows IT Operations at $25,000, which is a change in the process. The Copy machine rental/purchase as shown raised questions by the Selectmen. Town Manager Ward would get back to them with the answers. An overall increase is 9.4%.

Legal Services shows a significant change at a cost of $6,000 for four union contract negotiations. Ward was asked if he was satisfied with our Legal Service. His response was, very satisfied.

Fringe Benefits were reported by Finance Director Kimi Cheng. Significant changes reported were:

Health Plan w/Stop Loss – 7.5% increase in health plan and ADC
OPEB for FY19 was $121,138. Cost - $163,634.

Pension & ICMA – 10% increase in Pension and 3% in ICMA - $47,750
St. Treas./FICA – 3% increase - $15,857

Services & Supplies shows an increase for Life Insurance and Pension & ICMA. An overall increase for Fringe Benefits at 9.1%.

Contingency and Reserve showed significant changes with Agreement Settlements for anticipated contracts at $52,375. Miscellaneous Expense ($10,000), Kearns and Misc. shows an increase of $9,100. Corrected numbers for Personnel Services were noted at $158,000. Overall total proposed numbers were corrected at $213,000 or 16.1% increase.

Kimi Cheng Finance Director reviewed Finance Management showing significant changes of $20,000 for a Deputy Finance Officer and ($15,800) for Administration Finance Officer new hire. Overall increase for the department is 1.9% It was noted the $51,215 for audit is for a flat 3 year agreement.
Capital Budget was reviewed by Town Manager Ward. Changes were made to activity resulting in Culverts, Bridges, and Drainage eliminated from the list. Property Evaluation/Acquisition and Economic Development numbers were changed to $75,000. Public Facilities and Re-Roofing numbers were changed to $55,000. Total for all activity changed to $2,276,890.

Expenditures for 2020-21 were reviewed. Highlights include Administration +7.5%, CNEF Levy +100% and Debt Service at $2,089,875, -24.8%. General government total $15,937,766, 2.0%. It was noted some old bonds were paid off. It is a favorable market for us now to bond. A referendum would be required to do that.

Other Funds include Dog Fund, Recreation Program Events Fund, Sewer Utility Fund, Capital Equipment/Improvement Fund, Education Quality & Diversity Fund, and Solid Waste Fund. The balance of other funds is approximately $3.8 million. There was an inquiry as to how much there is in the other funds, not including these six funds. A figure of $4.2 million was mentioned.

There was discussion amongst the Selectmen about continuing the workshop meeting on Monday March 16, 2020 prior to the Board of Selectmen meeting. More information and time for discussion is needed before a vote is considered.

ON A MOTION by Selectman Neumann, seconded by Selectman King, the Board voted unanimously (5-0-0) to continue the workshop on Monday at 6:00 p.m. to review changes being supplied by Town Manager Ward.

Items of concern were DPW over-time. The hire of a Deputy Finance Officer, this is not the right time. The way the Park & Recreation events fund is spent and reported needs to be cleaned up. The Director’s salary should come out of that money. Town Manager Ward indicated it can’t be done, but he would look into that. Also, the IT operations in General Administrations and Audit dollars in Finance Administration need more explanation.

ON A MOTION BY Selectman King, seconded by Selectman Neumann, the Board voted unanimously (5-0-0) to adjourn the meeting at 8:12 p.m.

Respectfully submitted,

John D. Ward
Town Manager
TOWN OF GRANBY
BOARD OF SELECTMEN
MINUTES
APRIL 6, 2020

The regular meeting of the Board of Selectmen was called to order by First Selectman B. Scott Kuhnly at 7:00 p.m.

PRESENT:  B. Scott Kuhnly, Glenn Ballard, Sally King, Mark Neumann, Edward Ohannessian, John D. Ward, Town Manager

First Selectman Kuhnly welcomed everyone to the first virtual meeting of the board.

I.  PLEDGE OF ALLEGIANCE

ON A MOTION by Selectman Neumann, seconded by Selectman King, the Board voted unanimously (5-0-0) to reorder the agenda placing V.E. to discuss leases, (Item Deemed Appropriate for EXECUTIVE SESSION); V.F. to discuss leases, (Item Deemed Appropriate for EXECUTIVE SESSION); V.G. to discuss a personnel matter (Item Deemed Appropriate for EXECUTIVE SESSION) to follow VIII SELECTMEN REPORTS.

II.  PUBLIC SESSION

No public addressed the Board.

III. MINUTES

A. Approval of Minutes of Regular Meeting

ON A MOTION by Selectman King, seconded by Selectman Neumann, the Board voted unanimously (5-0-0) to approve the minutes of the Workshop meeting of March 16, 2020 with a corrected motion on page 3 to read, the Board voted (4-1-0) to move the budget along with the adjustments discussed in Town Budget Table 1 & 11. Selectman Ballard voted no.

ON A MOTION by Selectman King, seconded by Selectman Neumann, the Board voted unanimously (5-0-0) to approve the minutes of the meeting of March 16, 2020 with a corrected motion on page 3 to remove the word ‘unanimously’ and read, the Board voted (4-1-0) to adopt and forward to the Board of Finance the budget as we approved it at the workshop earlier today. Selectman Ballard voted no.

IV. UNFINISHED OR TABLED BUSINESS

No unfinished or tabled business was before the Board.

V. BUSINESS

A. Resignations and Appointments to be Considered

No resignations or appointments were received.

Vacancies: Conservation Commission (1)
There is one vacancy on the Conservation Commission. If anyone is interested, they should contact Christine Chinni, Chairman of the Democratic Town Committee or Mark Neumann, Chairman of the Republican Town Committee.

B. Consideration of Awarding of the Griffin and Hungary Road Bridges to the Firm WMC

Town Manager Ward thanked the Town Bridges Building Advisory Committee and Mr. Severance for overseeing the project. The Committee has met several times since January and recently drafted a Request for Proposals (RFP) to solicit proposals from interested firms for engineering and design services for the replacement/rehabilitation of the two bridges. The recommendation was to find one firm to do both bridges. Seven firms sent in proposals and three were chosen for interviews: Milone & MacBroom, GM2 Associates, Inc., and Wengell, McDonnell & Costello, Inc. (WMC). After an extensive interview process to quantify and qualify the proposals, the Committee recommended WMC to be retained. They have had extensive experience and were deemed to offer the best quality for the amount of services they are going to perform. The expected cost for the design work and inspection during construction of the two bridges is $280,000. The firm has done over 180 bridges in CT alone and they were the firm that did the design and construction inspection for the Silver Street bridge. This would be paid for with the bond money and is subject to 50% reimbursement by the state under the state local bridges program.

ON A MOTION by Selectman King, seconded by Selectman Neumann, the Board voted unanimously (5-0-0) to authorize the Town Manager to award and execute the engineering design services contract for Hungary and Griffin Road bridges to the firm of Wengell, McDonnell & Costello.

C. Consideration of the Authorizing the Board of Finance to Adopt the Budget and Set the Mill Rate

On March 21, 2020, Governor Lamont signed Executive Order 7-I that changes Granby’s budget process and dictated our normal procedure by charter for adoption of the budget could not be followed. In other words, adoption of the budget by referendum could not proceed. Instead, Paragraph 13 of Executive Order 7-I dictates the Board of Selectmen to authorize the financial body, the Board of Finance, to adopt a budget and mill rate. This order supersedes the Town Charter which otherwise requires the town to hold a Budget Referendum on the last Monday in April.

Town Manager Ward indicated there will still be a Public Hearing on April 13, 2020. The Board of Finance will have the option to adopt the budget that night or at a later date.

ON A MOTION by Selectman Neumann, seconded by Selectman King, the Board voted unanimously (5-0-0) to authorize the Board of Finance to adopt a budget for fiscal Year 2020-2021 and set a mill rate for the same fiscal year on or before April 27, 2020.

First Selectman Kuhnly indicated the mill rate will stay the same as last year. Selectman Neumann expressed having a public hearing and a referendum is a better
way for the town to get input from all our citizens to adopt a budget for the town. It is only due to these extraordinary measures set by the Governor because of the pandemic that the process changed this year. First Selectman Kuhnly noted it is a directive from State of Connecticut and it is not an option for towns to make the decision on their own.

D. Consideration of Authorizing a Tax Deferment Program and/or a Low Interest Program

On April 1, 2020, Governor Lamont signed Executive Order 7-S that requires all municipalities to adopt a 90 Day Tax Deferral Program and/or a Low Interest Rate Program.

The Deferment Program: Municipalities that participate in this program shall offer to eligible taxpayers, businesses, nonprofits, and residents a 90-day waiting period on any taxes, assessments, water bills and sewer bills that are due between March 10 and July 1, 2020. The taxpayer or rate payer would have an additional 90 days to make payment. This relief would be for those that have been significantly impacted economically by COVID-19. Eligibility guidelines have not yet been issued from the Office of Policy and Management (OPM).

Low Interest Rate Program: The delinquent portion of the principal of any taxes shall be subject to interest at the rate of 3% instead of 18%. This would be for ninety days from the time when it became due and payable from March 10 through and including July 1, 2020. After the ninety days, the portion that remains delinquent shall be subject to interest and penalties as previously established. Town Manager Ward indicated that would not have a significant impact on the town. The town has until April 25, 2020 to let OPM know which way we will go. We still have another meeting before the deadline and the suggestion is to study the options and discuss at the next meeting and make a decision then. There may be more guidance from OPM by then as to who would qualify.

Town Manager Ward indicated we need to choose one or the other or both. Selectman King indicated it makes sense to defer, maybe in two weeks we will have more information for the next meeting.

Town Manager Ward indicated he has already had two inquiries from citizens about this sort of thing. Ward indicated the 90 day option would be more helpful. The tax rate would be less meaningful to people. Selectman Ohannessian clarified that with the 90 day extension, taxes would be due October 1, 2020 which would mean people have until October 31, 2020. Town Manager Ward stated there will be qualifications set by OPM.

ON A MOTION by Selectman King, seconded by Selectman Ohannessian, the Board voted unanimously (5-0-0) to table the motion until the next meeting, April 20, 2020.

E. EXECUTIVE SESSION – Pursuant to Connecticut General Statutes 1-200(6) D, the Board of Selectmen motion to enter into Executive Session to discuss leases.
Reordered to follow VIII. Selectmen Reports.

F. EXECUTIVE SESSION – Pursuant to Connecticut General Statutes 1-200(6) D, the Board of Selectmen motion to enter into Executive Session to discuss leases.

Reordered to follow VIII. Selectmen Reports.

G. EXECUTIVE SESSION – Pursuant to Connecticut General Statutes 1-200(6) D, the Board of Selectmen motion to enter into Executive Session to discuss a personnel matter.

Reordered to follow VIII. Selectmen Reports.

VI. TOWN MANAGER REPORT

Town Manager Ward reviewed the long list of the COVID-19 responses administration has taken for the safety of Granby’s citizens and employees. Some of the responses include the closure of town hall to foot traffic. All work is encouraged to be done online and through email. There is a locked box just inside the front door to drop off things for the Town Clerk, Building Department, the Assessor, and the Tax Collector. Playgrounds are closed as well as playing fields. Park and Recreation has been hosting some programs online. Building inspections are done outside only. The Library and Senior Center are closed to foot traffic as well and also have online programs. Emergency Management Director Eric Vincent is working hard to get needed supplies. It is hoped that incurred expenses will be reimbursed by FEMA. In order to minimize exposure, employee schedules at DPW, as well as town hall, are staggered. The Police Department has adopted new protocols for the constantly changing situations.

First Selectman Kuhnly noted we are in a state of emergency and trying our best to provide services and maintain social distancing. Stay home and stay safe. For questions or concerns you may contact him at kuhnly@granby-ct.gov or contact the Town Manager’s office.

Town Manager Ward reminded everyone the budget adopted by the Board of Finance is on the town website. There is a special email address budget2021@granby-ct.gov for people to leave their comments or questions so they don’t have to wait until the meeting on April 13, 2020.

VII. FIRST SELECTMAN REPORT (B. Scott Kuhnly)

First Selectman Kuhnly reported all dates in relation to the upcoming Budget are on the town website under NEWS.

Budget Books for the Public Hearing are available at Town Hall by appointment and online starting at 12 noon on April 6th.

The Board of Finance Public Hearing will be April 13th at 7:00 p.m. It is available to the public online via Zoom. We encourage everyone to log in to participate.
BOS MINUTES
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VIII. SELECTMAN REPORTS (Sally King, Vice Chairman, Glenn Ballard, Mark Neumann, Edward Ohannessian)

No reports.

IX. ADJOURNMENT

First Selectman Kuhnly recessed the meeting to EXECUTIVE SESSION at 7:40 p.m.

EXECUTIVE SESSION

First Selectman Kuhnly called the EXECUTIVE SESSION of the Board of Selectmen to order at 7:42 p.m.

PRESENT:  B. Scott Kuhnly, Glenn Ballard, Sally King, Mark Neumann, Edward Ohannessian, and John D. Ward, Town Manager

The purpose of the meeting was to discuss leases and a personnel matter.

The executive session adjourned at 8:22 p.m.

The regular meeting of the Board of Selectmen was reconvened at 8:24 p.m.

There being no further business to come before the Board, the meeting was adjourned at 8:24 p.m.

Respectfully submitted,

John D. Ward
Town Manager
TOWN OF GRANBY
PUBLIC HEARING
GRANBY WATER POLLUTION CONTROL AUTHORITY
MINUTES
APRIL 20, 2020

This meeting was held via Zoom. The Board of Selectmen and Town Manager John Ward participated virtually.

PRESENT:  B. Scott Kuhnly, Glenn Ballard, Sally King, Mark Neumann, Edward Ohannessian, John D. Ward, Town Manager

First Selectman Kuhnly called the Public Hearing, conducted by the Granby Water Pollution Control Authority (GWPCA), to order at 6:45 p.m.

First Selectman Kuhnly read the legal notice as published in the Hartford Courant.

First Selectman Kuhnly stated the purpose of the public hearing was to receive public comment for the proposed rates for sewer use charges for 2020-2021. The Water Pollution Control Authority sets sewer rates annually to cover the cost of sewer use. The proposed rates for residential users are: minimum $200.12 per year for the cost of the average residential gallons used per year (55,000 gallons); commercial/Industrial users are recommended to be charged a minimum is $280.04 per year for up to 100,000 gallons. All gallon usage (residential and commercial/industrial) above the minimum is recommended to be charged $.0065 per gallon. All residential users must be metered by water or sewer meter, unless they pay a surcharge for not having a meter at 50% above the minimum charge. All commercial properties must have a water or sewer meter or a use analysis performed by the town’s engineer.

No comments or written communications were received in the Town Manager's office for inclusion at the hearing.

No other public spoke for or against the proposed sewer use rates.

First Selectman Kuhnly recessed as the Granby Water Pollution Control Authority (GWPCA) and closed the public hearing at 6:50 p.m.

Respectfully submitted,

John D. Ward
Town Manager
TOWN OF GRANBY
BOARD OF SELECTMEN
MINUTES
APRIL 20, 2020

This meeting was held via Zoom. The Board of Selectmen, Town Manager John Ward, and Director of Community Development, Abigail Kenyon, participated virtually.

The regular meeting of the Board of Selectmen was called to order by First Selectman B. Scott Kuhnly at 7:00 p.m.

PRESENT: B. Scott Kuhnly, Glenn Ballard, Sally King, Mark Neumann, Edward Ohannessian, John D. Ward, Town Manager

I. PLEDGE OF ALLEGIANCE

II. PUBLIC SESSION

Granby resident Kate Bogli, 198R Salmon Brook Street, addressed the Board with appreciation for conducting their meetings via Zoom at this time. She would like to know what the Board is doing to inspire the public during this pandemic. What kind of communication is the town having with other towns? She is pleased the town has opened school property for people to use for recreation and also being mindful of social distancing. She has heard Simsbury has opened their dog park and Granby’s is closed. She feels everyone should be on the same page. Also it would be inspiring for the town to communicate through social media.

First Selectman Kuhnly responded we do follow the CDC and Governor’s suggested guidelines. We put all our information on the Town website to keep everyone updated. We do not have the staff to address other social media platforms. People should be going to the town website for information about the town and not social media, as suggested by our town attorney. The town does communicate with other towns and also through the Farmington Valley Collaborative to find out what other towns are doing.

First Selectman Kuhnly reminded residents that we all need to practice social distancing.

ON A MOTION BY Selectman Neumann, seconded by Selectman King, the Board voted unanimously (5-0-0) to strike agenda item V.H. EXECUTIVE SESSION from the agenda.

III. MINUTES

ON A MOTION by Selectman King, seconded by Selectman Neumann, the Board voted unanimously (5-0-0) to amend the minutes of February 18, 2020 that stated the Board voted unanimously (5-0-0) in favor of the town committing to MIRA for solid waste and recycling. The minutes should reflect the vote was 4-1-0. Selectman Ballard voted no.
IV. UNFINISHED OR TABLED BUSINESS

A. Consideration of Authorizing a Tax Deferment Program and/or a Low Interest Program

As previously discussed at the April 6, 2020 Board of Selectmen meeting, Executive Order 7-S signed by Governor Lamont on April 1, 2020 requires Granby enter into a 90-Day Tax Deferral Program and/or a Low Interest Program for delinquent accounts. The Office of Policy and Management (OPM) has since issued guidelines. To be eligible for the Tax Deferral Program, a resident must attest that they have lost twenty percent (20%) of their income due to COVID-19. In addition, landlords must prove that they are providing commensurate forbearance to their tenants.

Town Manager Ward reported he was incorrect at the last meeting when he indicated the interest free payment period would extend from July 31 to October 31, 2020. Rather, the grace period will only extend until October 1. In effect, the deferral of the tax payment is only providing an additional sixty days.

There was discussion amongst the board members in regard to both programs and how residents and the town would be affected in the long run. It was mentioned that 45% of residents have their tax payments in escrow with banks so they don’t qualify. The banks have to pay the escrow. Deferral of payments would have a greater financial impact on the town, especially in July when the town counts on that money to make payments. This could create a real cash flow problem. We want to do what’s best for taxpayers and also consider town expenses.

ON A MOTION by Selectman Neumann, seconded by Selectman King, the Board voted unanimously (5-0-0) to authorize the adoption of the Low Interest Program.

V. BUSINESS

A. Resignations and Appointments to be Considered

ON A MOTION by Selectman Neumann, seconded by Selectman King, the Board voted unanimously (5-0-0) to appoint Christopher Strapp (R), 10 Indian Hill Drive, to the Agritourism Committee.

B. Consideration of Granby Water Pollution Control Authority (GWPCA) Setting Sewer Use Rates for 2020-21

ON A MOTION by Selectman Neumann, seconded by Selectman King, the Board voted unanimously (5-0-0) to recess as the Board of Selectmen and open as the Granby Water Pollution Control Authority (GWPCA).

First Selectman Kuhnly stated in accordance with the public hearing, he recommends and requests the GWPCA to approve the proposed sewer rates for Fiscal Year 2020-21 as stated in the public hearing.
ON A MOTION BY Selectman Neumann, seconded by Selectman King, the Board voted unanimously (5-0-0) to set sewer rates for residential users at a minimum of $200.12 for average gallons (55,000 gpy) used per year and $280.04 per year for commercial/industrial users (100,000 gpy). All gallon usage (residential and commercial/industrial) above the minimum will be charged $.0065 per gallon.

C. Consideration of Granby Water Pollution Control Authority (GWPCA) Approval of Sewer Allocation for Development at 276 and 280 Salmon Brook Street

Planning and Zoning approved a 235 unit multi-family development at 276 and 280 Salmon Brook Street at the February 11, 2020 meeting. The requested sewer allocation from the developer was reviewed by the Town Engineer and formal approval from the Water Pollution Control Authority (GWPCA) is needed now that Planning and Zoning has approved the development. The developer has requested an allocation of 44,800 gallons per day. The town currently has 380,000 gallons per day available for the Simsbury plant and 212,345 gallons per day have been allocated so far. If allocation for 276 and 280 Salmon brook Street is approved, 122,855 gallons per day would remain. This would allow for future connections within the sewer service area.

ON A MOTION by Selectman King, seconded by Selectman Neumann, the Granby Water Pollution Control Authority (GWPCA) voted unanimously (5-0-0) to approve the sewer allocation of 44,800 gallons per day for the development at 276 and 280 Salmon Brook Street.

ON A MOTION by Selectmen King, seconded by Selectman Neumann, the GWPCA voted unanimously (5-0-0) to adjourn as the GWPCA and reconvene as the Board of Selectmen.

D. Consideration of Modification of Existing Lease for 83 Salmon Brook Street

Town owned property 83 Salmon Brook Street was leased to Jennifer Girard to operate the establishment known as Peppermill. In September 2018 the lease was modified to allow Ms. Girard to sublet the building to Fabiola Bowles, who renovated the space and operated it as the restaurant Freshies Café.

As a result of the Governor's order to close restaurants, Freshies Café has lost significant income. Take-out is not workable or economically profitable for Freshies. Ms. Bowles is asking if the Town would consider a waiver of the rent while the involuntary closure of restaurants is still going on. Said rent is $1,600 per month.

The question was asked if there were any loan programs available to assist with rent. Town Manager Ward indicated there was, but filled up in the first 24 hours it was available. Selectman Ballard responded there could be loan programs available from the state level. After some discussion it was determined it would be in the town's best interest to do this and is a good gesture toward the local business as well.
ON A MOTION by Selectman King, seconded by selectman Neumann, the Board voted unanimously (5-0-0) to authorize the Town Manager to modify the existing lease and sub-lease to waive the rent for the months of April, May, and June 2020 or until the ban on restaurants is lifted by the Governor, whichever occurs first.

E. Acceptance of Land with Parking Lot Improvements Adjacent to Freshies Café (portion of 91 Salmon brook Street, .514 acres)

A conditional approval from Planning and Zoning of a Special Permit for a multi-family development at 83, 85R, 87R, and 91 Salmon Brook Street allows the Granby Board of Selectmen to determine the specific wording and details of the access and utility easements over the Town’s property at 83 Salmon Brook Street. One of the conditions states “Upstream shall, prior to final Certificate of Occupancy related to the construction of one hundred and thirty (130) apartments that are to be built on the premises known as 3 Murtha’s Way, Granby, Connecticut, donate to the Town a parcel of land....Upstream agrees to fully construct the parking lot in accordance with this Agreement. Final transfer of the property shall be by warranty deed.”

According to the easement agreement, the parking lot will be turned over to the town when the last apartment building receives a Certificate of Occupancy, which the developer will be seeking.

The parking lot is located on .514 acres currently part of 91 Salmon Brook Street. The parking lot has been fully constructed with the final course of pavement, striping, lighting, and associated drainage infrastructure installed. The as-built has been reviewed by the Town Engineer. The Town Attorney has reviewed all required documents for the land transfer.

Town Manager Ward doesn’t see a downside to this. It was noted it is still town property and the town would be responsible for repaving and maintenance in the future. Selectman King inquired if we can sell this property. The response was, when the lease is up later on we could sell then if we want. Selectman Ohannessian would like to keep it separate. Then we could have two properties we could sell if we want. Community Development Director Abby Kenyon responded it makes sense to combine the two properties.

ON A MOTION BY Selectman Ohannessian, seconded by Selectman King, the Board voted unanimously (5-0-0) to accept a portion of 91 Salmon Brook Street, .514 acres, and its associated improvements.

F. Consideration of Resolution and Compliance Statement Supporting Fair Housing

To reaffirm the town’s commitment to fair housing and equal opportunity, Town Manager Ward is recommending the Board of Selectmen re-adopt the following Fair Housing Resolution (shown below) and the Fair Housing Policy Statement, and Compliance with Title VI of the Civil Rights Act of 1964.
WHEREAS, all persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, Federal fair housing laws require that all individuals, regardless of race, creed, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful course of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing relate opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, the Town of Granby is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice,

NOW THEREFORE, BE IT RESOLVED, that the Town of Granby hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, and obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, that the Town Manager of the Town of Granby or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of illegal discriminatory housing practices in the Town of Granby and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organization to protect his or her right to equal housing opportunities.

ON A MOTION by Selectman King, seconded by Selectman Neumann, the Board voted unanimously (5-0-0) to re-adopt the following Fair Housing Resolution, Fair Housing Policy Statement, and Compliance with Title VI of the Civil Rights Act of 1964, Municipal Grievance Procedure, Affirmative Action Policy Statement, and ADA Notice (memo attachments).
G. Consideration of Interest in Town Owned Land at 107 East Street

Town Manager Ward reported the town was approached by the realtor of a company, Agbotic, interested in establishing a state of the art farming system that grows organic plants in robotic greenhouses.

There is a current license for use of the land held by Northern Valley Farms, Inc. for a fee of $13,130 per year through the year 2023. It does contain an option for the Town to terminate the license at the end of the calendar year.

Mr. John Prete, who sits on the Board of Directors, was not available to present tonight.

VI. TOWN MANAGER REPORTS

A. Town Manager’s Report

Town Manager Ward reported RFP’s were put out for the bridge repair work and three firms were chosen to be interviewed. The firm chosen is Wengell, McDonnell & Costello (WMC). The contract is to be finalized on Thursday.

The bids for the school projects came in last Thursday. They will be reviewed and an architect will be chosen to do the work.

COVID-19 updates are all on the town website. We are following CDC guidelines. We have stopped foot traffic in the Town Hall and we’ve encouraged staff to work from home. We have communications with other towns and the routine question is “how are you doing this in your town?” The Library staff is helping the Senior Center staff with making phone calls to seniors to see how they are doing.

B. Budget Operations – March 2020

We are at 102% of taxes collected. Revenue received for State Education is at 50%. The local building permits revenue is higher than anticipated. Expenses are on track.

There will be an interim Community Development stand-in for 13 weeks while Ms. Kenyon is out on leave.

Selectman Ohannessian asked if there are additional expenses from COVID-19. Town Manager Ward responded the town has purchased seven or eight laptops to work at home. Plexiglas is installed in all offices. A thank you goes out to the Police Officers and first responders. It was noted the town would put them up in housing if they were to come down with the COVID-19 so as to keep their families safe. We haven’t had to use this yet.
VII. **FIRST SELECTMAN REPORTS** (B. Scott Kuhnly)

First Selectman Kuhnly wanted to thank all the town employees for their hard work. Also to the Recreation Department for their emails and notes on how they are doing wellness stations at the park. Thank you to Kristine and Terry for their online workouts.

VIII. **SELECTMAN REPORTS** (Sally King, Vice Chairman; Glenn Ballard, Mark Neumann, Edward Ohannessian and Student Liaison Jillian Thrall)

Selectman Ohannessian thanked the Boards for their working together to come up with a mill rate. Kudos to the Lost Acres Fire Department for driving the Easter Bunny all around town.

IX. **ADJOURNMENT**

ON A MOTION by Selectman King, seconded by Selectman Neumann, the Board voted unanimously (5-0-0) to adjourn the meeting at 8:12 p.m.

Respectfully submitted,

John D. Ward
Town Manager
MEMORANDUM

TO: Board of Selectmen

FROM: John D. Ward, Town Manager

REGARDING: IV. UNFINISHED OR TABLED BUSINESS – ITEM A

Consideration of Interest in Town Owned Land at 107 East Street – Rescheduled from April 20, 2020 Meeting

Background

The firm of Agbotic, Inc. is a farming company, headquartered in Sackets Harbor, New York that grows organic plants in robotic greenhouses. Each greenhouse is fully automated, with all seed planting, watering, harvesting, etc. controlled by computers and robots. Computers monitor growth and feed data back into the system to make adjustments accordingly. They market their products under the GoodHealthy Brand and sell them to Whole Foods, Gramercy Tavern, among other retailers.

Agbotic is looking to expand the number of their farms across North America. They approached the Town about using the East Street property. In addition to constructing greenhouses on the property for their farming operation, they would also plan to install solar panels or a fuel cell to offset their energy consumption.

This land was purchased by the Town in 2012 for two point four seven million dollars ($2,470,000). The most recent appraisal done in 2018, opined that the land was worth one point five million dollars ($1,500,000) in its entirety and six hundred and seventy five thousand dollars ($675,000) without the development rights. There is a current license for use of the land held by Northern Valley Farms, Inc. for a fee of $13,130 per year through the year 2023. It does contain an option for the Town to terminate the license at the end of the calendar year.

They are looking at other towns in CT and would be seeking tax abatement. Granby does not have a tax abatement policy, however, Connecticut General Statute 12-65b provides a framework.

Mr. John Prete, who sits on the Board of Directors, will be making the presentation.
The World's Smartest Farms

INFORMATIONAL DECK FOR THE
TOWN OF GRANBY

For property located at:
107 East Street  Granby, CT

April 20, 2020
Table of Contents

1. What is a ‘Smart Farm’ and who is Agbotic
   1. Overview
   2. Present Farm in NY - Pictures, Products
   3. Partnership w the Town of Granby

2. The 107 East Street
   1. Location of proposed Smart Farm
   2. Pictures & description

3. Proposed Smart Farm
   1. Location and improvements
   2. Site layout
   3. All present ‘operations’ stay or enhanced

4. Greenhouse and structure details
   1. Greenhouse design
   2. Solar design
   3. Fuel Cell

Slides 3-7
Slides 8-10
Slides 11-14
Slides 15-17
About Agbotic — We are the leaders in Smart Farms

Agbotic is an agricultural technology company, thought leader and first-mover — digitizing a new architecture for distributed & sustainable Precision Smart Farms that make better food, heal the environment, and generate attractive margins

We’ve reimagined data-driven automation for controlled environment agricultural (CEA). Our robotic, organic soil-based greenhouses integrate with real farms to create a holistic model for automated farming

Our Smart Farm outperforms the field and defines a model for significant scale:

- Advanced technology → Year-round production with just 14% of the labor and improving
- Premium organic plants in soil → 100% sales closure with category leaders
- Sustainable farming model → 10% of the water consumption and 5,300 tons of carbon offset annually
- Cleans air, water, and soil → Establishes acres of habitat for frogs, birds, bees, monarchs
Each Greenhouse is 50'W by 360'L by 24' H tied to a central 30' corridor for efficiencies
The Smart Farm @ Sacketts Harbor, NY
12 - 14 growing cycles a year

22 days from seed-to-pick
The Smart Farm @ Sacketts Harbor, NY – some of our products – Best in the World

GoodHealthy

Early Recurring Revenue with Category Leaders
Collaborating to transform food supply chains...

See more at:
Agbotic.com
Or agboticfarms on facebook or instagram
A ‘Smart partnership’ between The Town of Granby & Agbotic

Work together to create a “World Class” operation

- A Farm Stand where town residents get a discount on year-round organic produce
- Partner with town restaurants - real Farm to table
- Create 15 very skilled positions
- Education and training for all ages – tours & field visits for town schools/classes
- Internships for HS/college students
- Possible creation of a “micro-Grid”... heating for the school, electricity in power outages
  - Potential large Increase in tax revenue, more than offset present payments

GoodHealthy™
107 East Street, Granby -- 125 Acres
107 East Street, Granby -- 125 Acres

<table>
<thead>
<tr>
<th>PARCEL DESCRIPTION</th>
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<tbody>
<tr>
<td>Land Area</td>
</tr>
<tr>
<td>Parcel Frontage</td>
</tr>
<tr>
<td>Use</td>
</tr>
<tr>
<td>Shape</td>
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<td>Topography</td>
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<tr>
<td>Drainage</td>
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<tr>
<td>Access</td>
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<tr>
<td>Soils</td>
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<tr>
<td>Flood Zone</td>
</tr>
<tr>
<td>Wetlands</td>
</tr>
<tr>
<td>Exceptions</td>
</tr>
</tbody>
</table>
107 East Street, Granby -- 125 Acres -- little contour, slopes higher to lower from East street

TOPOGRAPHY MAP

40 Ft elevation change, street to GH

Generally Flat at elevation 260
107 East Street, Granby -- 125 Acres – approximate location of Greenhouses and solar / FC (B)
107 East Street, Granby -- 125 Acres -- wetlands
107 East Street, Granby -- 125 Acres -- 88 Prime, 20 Statewide Important Farmland Acres (86%)
107 East Street, Granby -- DG hosting capability 3-5MW

Legend

Generation Capacity

<table>
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<th>Capacity (MW)</th>
<th>Symbol</th>
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<tbody>
<tr>
<td>0.05</td>
<td>•</td>
</tr>
<tr>
<td>&gt;0.05 to 1</td>
<td>•</td>
</tr>
<tr>
<td>1 to 2</td>
<td>•</td>
</tr>
<tr>
<td>2 to 3</td>
<td>•</td>
</tr>
<tr>
<td>3 to 5</td>
<td>•</td>
</tr>
<tr>
<td>5 to 10</td>
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</tbody>
</table>

DG Hosting Info:

- Section ID: 17754398
- Circuit Name: 43F3
- Substation Name: NE_SIMSBURY_43F
- Substation Type: Bulk
- Substation Voltage (kV): 115.23
- Bulk Circuit Name: 43F
- Bulk Substation Name: NE_SIMSBURY_43F
- Bulk Substation Voltage (kV): 115.23
- Location Hosting Capacity (MW): 5.00
- Bulk Sub Hosting Capacity (MW): 15.88

Fsgi, HRF, Garmin, SafeGraph, MFTI/NASA, USGS, FPA, NP...
107 East Street- Greenhouse Design details

**Characteristics of each greenhouse:**

1. 52ft wide by 360ft long by ~24ft high
2. Minimal below ground disruption
3. Leading Polydress outside film
4. 18-inch planting bed, native soil on-site
5. State-of-the-art thermal bed under plant bed for sustainable energy efficiency
6. High efficiency LED lighting for year-round growing
7. Sustainable groundwater heating and cooling

**Calculations of GH Project square footage**

<table>
<thead>
<tr>
<th></th>
<th>Width(ft)</th>
<th>Length(ft)</th>
<th>Total(sqft)</th>
<th>W/ 10 GHs</th>
</tr>
</thead>
<tbody>
<tr>
<td>GreenHouse(GH)</td>
<td>50</td>
<td>360</td>
<td>18,000</td>
<td>180,000</td>
</tr>
<tr>
<td>Corridor</td>
<td>30</td>
<td>500</td>
<td>15,000</td>
<td>15,000</td>
</tr>
<tr>
<td>Central Barn</td>
<td>40</td>
<td>170</td>
<td>6,800</td>
<td>6,800</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>39,800</strong></td>
<td><strong>201,800</strong></td>
</tr>
</tbody>
</table>

**Total Acre**

- **4.63**

**10 greenhouse cluster dimensions**

- Harvest LED lighting 241 per GH
- Polydress® LP-Keder by RKW
  - Air bubble greenhouse film
  - R-value: 1.7
  - Light direct: ca. 83%
  - Light diffuse: ca. 65-75%
- 8.5'
- Up-lift Support 10” concrete TYP. “42” deep
- 18 inches soil
- 9” of crushed stone piled with 6” tile drain pipe, 4’ center, that is connected to GH peak through a manifold and blower
- Tempo® 6562 DFB Energy Shield

- Dimensions:
  - 50’ ft wide
  - 350 ft long
  - 23’ 3” ft high
1. Central Barn Facility/Other:
   1. Wash & pack, bathroom and office facility
      a) ~ 7,000 sqft, one level
      b) Prefab for minimal disruption
   2. Rainwater re-claiming for all GH’s

2. Solar
   1. Estimated 5MW solar facility for 100% usage and farm sustainability
   2. “Supports” for the solar panels are non-evasive, requiring “screw-type” or driven structures
   3. Supports are easily removed

3. Fuel Cell
   1. Up to a 2.8MW solar facility for 100% usage and farm sustainability
   2. Foundation pad, less than 70’ by 45’
   3. Sound – standard 72dba at 10 ft
      • Located +300 ft from P/L
      • +1,000 ft from house

High Efficiency, Clean & Quiet Combined Heat & Power (CHP)
Fuel cells emit water vapor rather than pollutants as they use chemistry to generate power from a fuel instead of burning. Fuel Energy fuel cell plants generate electricity and usable high-quality heat or steam from the same unit of fuel, supporting sustainability and economics. The heat or steam generated from this 90% highly efficient configuration, referred to as combined heat & power (CHP), can be used for heating greenhouses and meeting hot water needs, and the steam can be used for cooling using conventional absorption chilling equipment.
A ‘Smart partnership’ between The Town of Granby & Agbotic

Work together to create a “World Class’ operation

- A Farm Stand where town residents get a discount on year-round organic produce
- Partner with town restaurants - real Farm to table
- Create 15 very skilled positions
- Education and training for all ages – tours & field visits for town schools/classes
- Internships for HS/college students
- Possible creation of a “micro-Grid”... heating for the school, electricity in power outages
  - Potential large increase in tax revenue, more than offset present payments
TOWN OF GRANBY
MEMORANDUM

TO: Distribution List

FROM: John D. Ward, Town Manager

REGARDING: Capital Project Activity Update as of April 22, 2020

DATE: April 23, 2020

Bridges:

Griffin: The firm of WMC was chosen as the design engineer for the Griffin and Hungary Road bridges.

Hungary: See above.

Moosehorn: Press release and notice to abutters distributed. State has begun the engineering design work. Staff met with DOT on February 25, 2020. Construction likely in 2022 or 2023.

Donahue: Press release and notice to abutters distributed. Construction likely in 2022 or 2023.

Simsbury: Press release and notice to abutters distributed. Construction likely in 2022 or 2023.

School Projects:
The School Projects Building Committee has prioritized these three projects for the following reasons:

- The Granby Memorial Middle School roof (low slope roof over the gym) is twenty-seven years old and has exceeded its useful life. This project is considered a non-priority project by the Department of Administrative Services (DAS) and can be approved on a rolling basis.

- Building #1 Staircase and Science Classroom projects were considered as the next priority. Both projects will improve safety and accessibility for all occupants of the building. These projects are also considered a non-priority project by the Department of Administrative Services and can be approved on a rolling basis.

- All remaining school projects are considered priority projects by DAS. The application for these projects can be submitted at any time but will only be considered and approved in July.

Projects were prioritized in this manner to ensure that funding was available for safety and accessibility issues before any other commitments were made.
Granby Memorial Middle School Roof:
- Northeast Collaborative Architects was chosen to perform architectural services.
- Established project number and filed preliminary paperwork with the Department of Administrative Services for the school construction grant.
- Architect developed scope and plans and has scheduled review meeting with the DAS
- Project will go out to bid soon after DAS meeting and bid document review.

Building #1 Staircase and Science Classroom:
- Northeast Collaborative Architects was chosen to perform architectural services
- Technical drawings and specifications will be shared with the School Project Building Committee on April 23, 2020.
- Grant application is scheduled to be submitted on June 10, 2020.

On February 24, 2020, an RFP for architectural services for several of the high school projects was filed. The projects are listed below.

1. College and Career Ready
2. Performing Arts Storage Space
3. Instrument Assembly Room
4. Library Media
5. High School Kitchen Facilities

A walk-through took place on March 10, 2020. Three proposals were received on April 9th and will be reviewed by the Committee.

Architectural Services for remaining projects, i.e. athletic fields and bathrooms will be obtained at a future date.

The Granby Memorial High School roof replacement timeline is dictated by DAS. This grant will be considered in November 2021.

The Granby Memorial Middle School gutter system has been completed.

The red metal roof on GMMS was damaged in a hailstorm. The cost of this roof replacement was covered by our insurer, CIRMA. The project is complete.

School roof top unit replacements will be considered at a later date as part of an energy conservation program.

Wells Road School Solar Project: Project Cancelled

Non-Bonding Capital Projects:

Cossitt Library: The Architectural firm of Architectural Preservation Studio, DPC of New Canaan, CT has been chosen to prepare the facilities study.
Holcomb Farms: Lead paint abatement occurred at the farmhouse.

Distribution List:
Board of Selectmen
Board of Finance
Building Committees
Department Heads
Dr. Jordan Grossman, Superintendent of Schools
Anna Robbins, Board of Education Business Manager
Town Website – Current Projects