

TOWN OF GRANBY
Office of Community Development, Inland Wetlands and Watercourses Commission
Telephone: (860) 844-5318, www.granby-ct.gov

Permit Application for Inland Wetlands & Watercourses Activity

Application For: Permit Extension Modification (Existing Permit/Application #'s): _____
 Agent Approval Other: _____

Property Location and Nearest Intersection: _____
Size of Parcel: _____ Zone: _____ Map/Lot: _____ Current Use: _____

Applicant's Name: _____
Complete Address: _____
Daytime Phone: _____ Evening Phone: _____ Fax: _____
Email: _____

Owner's Name: _____
If the owner is a corporation, or other non-individual entity, include the primary contact information
Complete Address: _____
Phone Daytime Phone: _____ Evening Phone: _____ Fax: _____

Applicant's Representative: _____
Complete Address: _____
Daytime Phone: _____ Evening Phone: _____ Fax: _____


*****PLEASE ATTACH ADDITIONAL SHEET IF NECESSARY*****

Project Name and Brief Description (i.e. residential, agricultural, commercial, number of lots, etc.): _____

Is any portion of the property located within 500 feet of an adjoining municipality? _____
Wetlands Located on Property (in square feet (sq. ft.)): _____ Wetlands to be impacted (sq. ft.): _____
Watercourses Located on Property? _____ Name or Type of Watercourse: _____
Are Proposed Activities Located within the 100-Year Floodplain? _____ Floodway? _____
Are there slopes with grades in excess of 15% located on the property? _____
Is any portion of the project located within a public water supply aquifer or watershed area? _____
Do Proposed Activities Require Review by the PZC? _____

*****SEE APPLICATION CHECKLIST ON BACK for MINIMUM APPLICATION REQUIREMENTS*****

The applicant understands that this application is to be considered complete only when all information and documents required by the Commission have been submitted. The undersigned warrants the truth of all statements contained herein and in all supporting documents according to the best of his/her knowledge and belief. Permission is granted to the Town of Granby, Inland Wetlands & Watercourses Commission, and its agent (s) to inspect the subject land, at reasonable times, during the pendency of an application and for the life of the permit.

 Applicant's Signature: _____ Date: _____
Owner's Signature: _____ Date: _____

FOR OFFICE USE	
Application #: _____	Date Submitted: _____
Fee amt./Check or Cash: _____	Date of Receipt: _____
Agent Ruling: _____	Date Approved/Denied: _____

See Reverse Side for Conditions of Approval or Reason for Denial

Granby Inland Wetlands and Watercourses Commission Application Checklist

- | N/A | Appl. | Documents Required |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Applications and revised materials must be submitted to the Office of Community Development no later than 5 pm eight (8) days prior to the IWWC meeting to be fully reviewed by the IWWC, otherwise applications may only be received. |
| <input type="checkbox"/> | <input type="checkbox"/> | An original of the completed application form and site plan and two (2) full size copies of the set of site plans and any reports. |
| <input type="checkbox"/> | <input type="checkbox"/> | Seven (7) 11X17 (or full size) sets of site plans and Part II of the DEP Reporting Form completed. |
| <input type="checkbox"/> | <input type="checkbox"/> | Application Fee (see following page for calculation) |
| <input type="checkbox"/> | <input type="checkbox"/> | If any portion of the project is located within a public water supply aquifer or watershed areas Public Act No. 06-53 of the CT G.S. requires the applicant shall provide written notice of the application to the water company and the Commission of Public Health when proposing working within a mapped watershed or aquifer. Farmington Valley Health and the Salmon Brook Water District must be notified by certified mail, return receipt requested, and shall be mailed within no later than 7 days after the receipt of the application. Mapping can be found using the link below:
http://qpublic9.qpublic.net/qpmap4/map.php?county=ct_granby&layers=parcels+roads+lakes+parcel_sales&mapmode |
| <input type="checkbox"/> | <input type="checkbox"/> | Pre and post development stormwater drainage calculations, with drainage area map, except for single-family homes, etc. |
| <input type="checkbox"/> | <input type="checkbox"/> | Report on soil types and characteristics from Professional Soil Scientist who delineated wetlands. Report shall include a minimum of one field soil profile for each wetland soil type within project area. Profile shall be presented in data sheet format. |
| <input type="checkbox"/> | <input type="checkbox"/> | The applicant must certify whether any portion of the property is within 500 feet of an adjoining municipality, whether streets from an adjoining municipality will be used for entering or exiting the site, whether sewer or water drainage will flow through or impact an adjoining municipality or whether water run-off will impact streets or adjoining municipal or private property within an adjoining municipality. If the project falls within any of the above mentioned definitions, then a letter must be sent by certified mail to the adjoining municipalities Inland Wetlands Agency along with a copy of the application and site plan being submitted to this Commission. Evidence of submission shall be submitted to the Granby IWWC. |
| <input type="checkbox"/> | <input type="checkbox"/> | For proposed wetland impacts, a wetland assessment report from a soil scientist or other qualified individual. Mitigation activities shall also be described. |

- | N/A | Appl. | Site Plan Requirements |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Stamped by a Professional Engineer registered in the State of Connecticut. |
| <input type="checkbox"/> | <input type="checkbox"/> | Property boundaries, north arrow, name of project, date and type of drawing, subsequent dates of revision with description, names and addresses of engineers and surveyors (when appropriate), location map, property owners(s) and adjacent property owners. |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing and proposed topography, structures, utilities, roadways and buildings. Plan/profile sheets shall be included for roads and all off road pipelines. |
| <input type="checkbox"/> | <input type="checkbox"/> | Soil types as mapped by the National Resource Conservation Service. |
| <input type="checkbox"/> | <input type="checkbox"/> | Wetlands or watercourses located on adjacent properties when proposed activities may be located in the Upland Review Area. |
| <input type="checkbox"/> | <input type="checkbox"/> | Alternatives considered and rejected to be either shown on a site plan or explained in narrative form. |
| <input type="checkbox"/> | <input type="checkbox"/> | Soil and Erosion Control Measures including Narrative, per 2002 CT E&S Control Guidelines at a minimum. |
| <input type="checkbox"/> | <input type="checkbox"/> | Wetland boundaries delineated by a Professional Soil Scientist whose signatures is required on site plan. |
| <input type="checkbox"/> | <input type="checkbox"/> | Limits of Upland Review Areas. |
| <input type="checkbox"/> | <input type="checkbox"/> | Cuts and fill volumes indicating source and type of fill, destination of removed fill, except for single-family homes or similar. |
| <input type="checkbox"/> | <input type="checkbox"/> | Limits of woody vegetation clearing. |
| <input type="checkbox"/> | <input type="checkbox"/> | Well locations and setbacks from septic systems and drainage swales. |
| <input type="checkbox"/> | <input type="checkbox"/> | Septic system locations including reserve areas, existing and proposed grading, spot grades and setbacks from wetland areas. |
| <input type="checkbox"/> | <input type="checkbox"/> | Stormwater drainage systems. |
| <input type="checkbox"/> | <input type="checkbox"/> | All existing and proposed pipe sizes, lengths and inverts. |
| <input type="checkbox"/> | <input type="checkbox"/> | Test pit and soil profile locations. |
| <input type="checkbox"/> | <input type="checkbox"/> | Acreages of wetlands/watercourses on the site and the acreages presented separately of wetlands, watercourses or upland review areas to be altered. |
| <input type="checkbox"/> | <input type="checkbox"/> | Boundaries of 100-year floodplain or floodways as determined by FEMA. |
| <input type="checkbox"/> | <input type="checkbox"/> | Erosion and sediment control details along with a sequence plan. |
| <input type="checkbox"/> | <input type="checkbox"/> | Test pit logs |
| <input type="checkbox"/> | <input type="checkbox"/> | Details of all proposed site improvements (i.e. drainage structures, pipes, footing drains, curtain drains, dewatering, cross section of septic system or sewer connection, cross section of detention, retention, or sediment basins, etc.) |
| <input type="checkbox"/> | <input type="checkbox"/> | Construction sequence specifications. |

- | N/A | Appl. | Public Hearing (If Required) |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | The Town of Granby Office of Community Development is responsible for publishing the legal notice.
THE GRANBY IWWC MAY REQUEST ADDITIONAL INFORMATION DURING THE PERMIT PROCESS AS NECESSARY. |

FEES

(In accordance with Section 19 of the IWWC Regulations)

Activity/Use Category	Fee
a. Permitted as of right and non-regulated uses pursuant to Section 4 of the Regulations	None
b. Permit (Minor) Modifications or Extensions	\$50.00
c. Regulated activities for review by the Authorized Agent as described in Section 12 of the Regulations	\$50.00
d. Regulated activities, which are determined not to be significant and no eligible under Section 12 of the Regulations	\$150.00
e. Regulated activities, which are determined to be significant. Information may be required pursuant to Section 7.4 of the Regulations	\$200.00
f. Petition for Wetland Boundary Map Amendments	\$150.00
g. Reviews of Subdivisions with 3 or more lots (Significant Activity Fee does not apply)	\$150.00 plus \$75.00 per lot
State Application Fee – Required for all Town Fee Applicable Applications	\$60.00
h. Complex Application Fee: The Inland Wetlands Commission may charge an additional fee sufficient to cover the cost of reviewing and acting on complex applications. Such fee may include, but not be limited to, the cost of retaining experts to analyze, review, and report on such issues requiring such experts. The Commission or the duly authorized agent shall estimate the complex application fee which shall be paid pursuant to section 19.1 of the regulations within 10 days of the applicant's receipt or notice of such estimate. Any portion of the complex application fee in excess of the actual cost shall be refunded to the applicant no later than 30 days after publication of the Commission's decision.	
*Please note that additional fees may be established at the time of the granting of the permit in accordance with Section 19.6 of the regulations. The regulations referenced in this fee schedule are the "Town of Granby Inland Wetlands and Watercourses Regulations".	