

**LEGAL NOTICE**

**THE FRIENDS OF THE COSSITT LIBRARY, INC.**

**THE TOWN OF GRANBY**

**REQUEST FOR QUALIFICATIONS**

**FOR AN ARCHITECTURAL TEAM OF CONSULTANTS  
SKILLED IN HISTORICAL PRESERVATION AND REHABILITATION  
TO PREPARE A CAPITAL NEEDS/CONDITION ASSESSMENT REPORT OF  
THE F.H. COSSITT LIBRARY  
LOCATED IN NORTH GRANBY, CONNECTICUT**

**CONTRACT ## 2019-01**

The Friends of the Cossitt Library, Inc. of North Granby, Connecticut, is requesting submittal of a Statement of Qualifications from architectural firms skilled in historical preservation/rehabilitation services to prepare a Capital Needs/Condition Assessment Report of the F.H. Cossitt Library.

As part of the preparation of Statement of Qualifications, a **mandatory** site tour of the F.H. Cossitt Library will be conducted for interested parties at 1:00 pm on Wednesday, November 6, 2019.

Copies of the RFQ are available online at the Town of Granby website at [granby-ct.gov](http://granby-ct.gov) under public document.

Submissions in response to this RFQ must be received at this location no later than 1:00 pm local time, on November 25, 2019 at which time bids will be opened and read aloud. E-mail, faxed or late bids will not be accepted.

All questions about this RFQ should be directed to Director of Public Works, Kirk Severance by e-mail at [kseverance@granby-ct.gov](mailto:kseverance@granby-ct.gov) , no later than 12:00 noon on Friday, November 15, 2019. Answers will be posted on the Town of Granby website without stating the source of the inquiry by 5:00 pm on Monday, November 18, 2019 on the Town's website under public documents.

Please provide (1) one original, (6) six written copies and (1) one electronic copy of the Statement of Qualifications, clearly identified as Response to Request for Proposal for Contract # 2019-001. All should be submitted in a sealed envelope to John Ward, Town Manager, Granby Town Hall, 15 North Granby Road, 06035. Emailed, faxed or late bids will not be accepted.

The selected firm must meet all municipal, state and federal AA and EEO practices and requirements. MBEs/WBEs/SBEs are encouraged to apply. The Friends of the Cossitt Library and the Town of Granby reserve the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFQ; if it is deemed to be in the best interest of The Friends of the Cossitt library, Inc. and the Town.